

NASA Safety Office Contract
Solicitation Questions and Response
NNG10299022R

Question 1

Submission of Program Management Plan

Page 13 Item 11 of the Delivery Schedule (F.2) states that the Program Management Plan is due 30 days after Contract Effective Date

Page 84 (L.2) shows the Program Management Plan as part of Volume II of the Proposal.

What is the government's intention? Is the Program Management Plan of the Proposal intended to only address the RTO or, as is frequently the case, is the requested Volume II Program Management Plan the initial document to be expanded under contract?

Question 1 Response

The Program Management Plan (PMP) is intended to address the RTO and applies to the contract after award. The PMP should be submitted as part of Volume II of the Proposal. The solicitation will be amended to change the Delivery Schedule (F.2) for the PMP **from** 30 days after Contract Effective Date **to** as required in L.13 Proposal Preparation – General Instructions – Mission Suitability Volume.

Question 2

2. Past Performance Questionnaire Submission

Instructions for submitting of the questionnaire appear in two places:

Section L.17 (b) Page 103 of the solicitation lists:

NASA GSFC Wallops Flight Facility
Attn: Amy K Strong, Code 210.W
Bldg. E-105, Rm. 320
Wallops Island, VA 23337
Telephone 757-824-2363
FAX: 757 824-2157

The Past Performance Questionnaire Instructions (page 2) shows

RETURN THIS QUESTIONNAIRE TO
Building F-19 — Shipping and Receiving
Solicitation Number NNG10299022J
Attn: Amy Strong, Contract Specialist
Building E105, Rm. 320
Wallops Island, VA 23337
PROPOSAL--DELIVER UNOPENED"

NASA GSFC Wallops Flight Facility

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NASA GSFC Wallops Flight Facility

What is the correct mailing address?

Since the solicitation contains a FAX number, can it be faxed instead of mailed?

Question 2 Response

The correct mailing address is the address stated on Section L.17 (b) page 103. The solicitation will be amended to change the Past Performance Questionnaire Instructions on (page 2) return this questionnaire **FROM**

RETURN THIS QUESTIONNAIRE TO

NASA GSFC Wallops Flight Facility
Building F-19 — Shipping and Receiving
Solicitation Number NNG10299022J
Attn: Amy Strong, Contract Specialist
Building E105, Rm. 320
Wallops Island, VA 23337
PROPOSAL--DELIVER UNOPENED"
NASA GSFC Wallops Flight Facility

TO

NASA GSFC Wallops Flight Facility
Attn: Amy K Strong, Code 210.W
Bldg. E-105, Rm. 320
Wallops Island, VA 23337
Telephone 757-824-2363
FAX: 757 824-2157

Yes, the Past Performance Questionnaires may be faxed to the number stated in Section L.17 (b) page 103.

Question 3

The solicitation letter states that the 30-day phase-in effort will not start in October 2011 and the effective date of the contract is November 2011. However, the RTO timelines were not changed to reflect the new contract start date. Will the Government amend the RTO to reflect the new timeline. Also, are we to assume an October 1, start date for phase-in and November 1, for contract start?

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Question 3 Response

The Government will not amend the RTO to reflect the new timeline. Although the actual months/years stated in the RTO do not coincide with the expected contract start date, the activities and phasing of the activities are an accurate representation of possible support required by this contract.

You are correct. The Phase-In is expected to start on October 1 and the contract is expected to start on November 1.

Question 4

(Section E.4, page 10, and Section L.15, page 91) Since the AS9100 quality standards are in addition to ISO standards and related to manufacturers and hardware providers, wouldn't it be a real or perceived conflict of interest in becoming AS9100 compliant within 9 months of the contract effective date? Please expand on the Higher-Level Contract Requirement to include how certification to AS9100/2009 is evaluated by the Government.

Question 4 Response

As stated in M.4 Mission Suitability Evaluation Factor, Subfactor A – Technical Approach and Understanding the Requirement - “The Government will evaluate the offeror’s higher-level contract requirement by assessing the offeror’s proposal response to clause E.4 and their ability to successfully perform the contract with minimum risk at their proposed quality level standard.”

Section E.4, 52.246-11 HIGHER-LEVEL CONTRACT QUALITY REQUIREMENT (FEB 1999) in the solicitation will be amended FROM

E.4 52.246-11 HIGHER-LEVEL CONTRACT QUALITY REQUIREMENT (FEB 1999).

The Contractor is either certified, compliant, or shall become compliant with the higher level quality standard selected below. [If more than one standard is listed, the offeror shall indicate its selection by checking the appropriate block.]

- ☐ Certification to AS9100/2009
- ☐ Certification to ISO 9001/2008
- ☐ Compliant to AS9100/2009
- ☐ Compliant to ISO 9001/2008
- ☐ Will be compliant to AS9100/2009 within nine (9) months after the contract effective date.
- ☐ Will be compliant to ISO 9001/2008 within nine (9) months after the contract effective date.

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E.4 52.246-11 HIGHER-LEVEL CONTRACT QUALITY REQUIREMENT (FEB 1999).

The Contractor shall comply with the higher-level quality standard selected below. [If more than one standard is listed, the offeror shall indicate its selection by checking the appropriate block.]

- ☐ Certification to AS9100/2009
- ☐ Certification to ISO 9001/2008
- ☐ Compliant to AS9100/2009
- ☐ Compliant to ISO 9001/2008
- ☐ Will be compliant to AS9100/2009 within nine (9) months after the contract effective date.
- ☐ Will be compliant to ISO 9001/2008 within nine (9) months after the contract effective date.

Question 5

(Section J.1, page 77) indicates that Attachment L, IT Security Plan, is due 30 days after the contract effective date; however, the actual Attachment L has the words “to be proposed” on the coversheet. Is the Government requiring submission of an IT Security Plan with the proposal submission?

Question 5 Reponse

No. The Government requires submission of the IT Security Plan 30 days after the contract effective date. Attachment L will be amended from “To Be Proposed” to Submitted 30 DATED. Also, please see additional amendments in response to Question 20.

Question 6

(Section L.10 (a), page 80, and M.1). In which volume would you prefer that offerors place the Subcontracting Arrangement Information. We suggest adding it to Volume I, Offer Volume, so that page counts related to other volumes are not adversely impacted.

Question 6 Response

Solicitation will be amended to **add** (8) Subcontractor Arrangement Information as required in L.10 to L.13 Proposal Content and Page Limitations (c) Offer Volume 1.

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Question 7

(Section L.13(b), page 84). Since the Program Management Plan is covered in Subfactor B and references the supporting documents in paragraph (b) in the page limitation table, we are unsure of whether Subfactor B is included or excluded in the Volume II 100 page limit. To clarify the page limitations, we suggest revising the page limitation table to clearly show:

- Mission Suitability Volume
 1. Subfactor A and key personnel requirements (100 page limit)
 2. Subfactor B Program Management Plan and Subfactor C (no page limitation – includes all supporting documents)

Question 7 Response

L.13 (b) amended **FROM**

Proposal Component	Volume	Reference	Page Limitations
Offer Volume	I	L.14	None
Mission Suitability Volume	II	L.15	100
(a) Mission Suitability Proposal			
RTO #1 Task Implementation Plan			
Program Management Plan			
(b) Supporting Documentation: Cover Page; Indices; Acronyms list; Phase-In Plan; Risk Management Plan; Total Compensation Plan; Safety and Health Plan; Position Qualifications; Compliance Matrix; Staffing Plan; Contractor Proposed Enhancements			Excluded
(c) Key Personnel Resume			2 PAGES
(d) Deviations & Exceptions			Excluded

TO

Proposal Component	Volume	Reference	Page Limitations
Offer Volume	I	L.14	None
Mission Suitability Volume	II	L.15	See Below
(a) Mission Suitability Proposal			100
RTO #1 Task Implementation Plan			
Program Management Plan			
(b) Supporting Documentation: Cover Page; Indices; Acronyms list; Phase-In Plan; Risk Management Plan; Total Compensation Plan;			Excluded

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Proposal Component	Volume	Reference	Page Limitations
Safety and Health Plan; Position Qualifications; Compliance Matrix; Staffing Plan; Contractor Proposed Enhancements			
(c) Key Personnel Resume			2 PAGES
(d) Deviations & Exceptions			Excluded

Question 8

In the responses to the draft RFP questions, the Government indicated that they would reveal the names of the Source Evaluation Board members in the final RFP. We did not see the names listed in the RFP or cover letter, additional documents, etc. Does the Government intend to provide the names of the members?

Question 8 Response

The names of the Source Evaluation Board members are listed in the NSOC Cover Letter posted under Solicitation I to the FEDBIZOPPS.GOV website on May 31, 2011.

Question 9

As indicated by the response to questions 61 and 62, the types of risk are clarified in multiple RFP locations; however, on page 111 (Section M.4 1.A) , the RFP describes a risk management plan which includes disparate types of risk. One set of risks stem from conducting range operations (operational risk). A different set of risks stem from performance of this contract (performance risk). The five highest performance risks will differ sharply from the five highest operational risks. Please clarify the types of risks to be included. Also, the parenthetical list includes “technical risks.” This can have multiple meanings. Please clarify.

Question 9 Response

Section M Mission Suitability Factor (page 111) of the solicitation will be amended FROM

The Offeror’s Risk Management Plan (RMP) that combines the risks for Activities 1, 2, and 3 of the RTO will be evaluated in accordance with the SOW defined risk identification processes. Risk management techniques that will be used to identify and manage risks during contract performance, including a detailed description of their approach for managing risks (i.e., safety, technical, cost, schedule, security, and damage to the environment, etc.) will be evaluated for understanding, comprehensiveness, and effectiveness.

The Government will evaluate the Offeror’s five (5) highest risks in their technical approach as defined in their RMP. These risks will be evaluated for the strength of the Offeror’s risk

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justification and how well they demonstrate the Offeror understands the unique challenges at WFF and other operational locations as defined in the SOW and RTO.

TO

The Offeror's Risk Management Plan (RMP) that combines the risks for Activities 1, 2, and 3 of the RTO and will be evaluated in accordance with the SOW requirements. (This should not be confused with the development of Risk Analysis Reports or Flight Safety Risk Analysis in support of Ground and Flight Safety projects. These analyses are tasks that will be performed in an attempt to identify and quantify the risk associated with a range project). The RMP shall address contract performance risk only.

Section L.15 Mission Suitability Factors, page 92, of the solicitation will be amended FROM

The Offeror shall provide a Risk Management Plan (RMP) that combines the risks for Activities 1, 2, and 3 of the RTO. The RMP, following Government approval, will be incorporated into the Contract as Attachment J, as noted in Clause J.1.

Within the RMP, the Offeror shall also define the five (5) highest risks in their technical approach to meeting the requirements, and shall include an explanation of why these risks are deemed the highest.

TO

The Offeror shall provide a Risk Management Plan (RMP) that combines the risks for Activities 1, 2, and 3 of the RTO in accordance with the SOW requirements. (This should not be confused with the development of Risk Analysis Reports or Flight Safety Risk Analysis in support of Ground and Flight Safety projects. These analyses are tasks that will be performed in an attempt to identify and quantify the risk associated with a range project). The RMP shall address contract performance risk only.

Question 10

In the spirit of avoiding both perceived and actual conflicts as described in the answer to question 69, is it appropriate for a prime contractor to notify the government of the planned teaming arrangement prior to finalizing the proposal to determine if the government perceives any potential subcontractor conflicts?

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Question 10 Response

The Government requires more than a list of proposed subcontractors (e.g. accompanying proposal information) to make a complete OCI assessment. Therefore, the Government will communicate any significant OCI concerns to an Offeror following its review of the OCI mitigation plan submitted with its proposal.

In its response to Question 69, the Government identified a non-exclusive list of NASA contractors which are likely to receive oversight in performance of the NSOC. These contractors include LJT & Associates, Computer Sciences Corporation, Orbital Sciences Corporation, Airtech, Inc., and VT Group. If an Offeror's proposed subcontractors includes any of the above mentioned subcontractors (or potentially other contractors that do business at WFF), there is a potential for an OCI issue(s) based on the work proposed to be performed by the subject subcontractor under the NSOC on future task orders. Mitigation approaches for any potential OCI issue(s) must be addressed in the Offeror's OCI mitigation plan (as required by Section L.9 of the Solicitation). Offers are directed to Section L.9 of the Solicitation for a complete description of the potential OCIs that might arise during performance on NSOC.

Question 11

Reference Section L-10, Subcontracting Arrangement Information. This paragraph states to address the required information in Technical Acceptability. It is not clear which Volume this should appear in. Please clarify.

Question 11 Response

Please see response to Question 6.

Question 12

Paragraph F.4 of the Final RFP states: "The services to be performed under this contact shall be performed at the following location(s): NASA/Goddard Space Flight Center/Wallops Flight Facility/Wallops Island, Virginia." The Final RFP deleted the following language from the Draft RFP "...unless otherwise specified via IDIQ task order." Does this deletion indicate that all contracted work will take place at NASA/Goddard Space Flight Center/Wallops Flight Facility/Wallops Island, Virginia? The Representative Task Order indicates contractor support is needed at other locations. Please clarify.

Question 12 Response

The deletion indicates that the primary duty station is NASA/Goddard Space Flight Center/Wallops Flight Facility, Wallops Island, Virginia. Travel to other locations is required as specified per individual task order, as reflected in the Representative Task Order.

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Question 13

The RFP includes many different definitions and instructions for subcontractors as shown below:

Section L.10: “Note: For purposes of this requirement, major subcontractor is defined by this solicitation as a company that the Offeror anticipates providing at least \$500,000 of contract value in support of the Statement of Work effort.”

Section L.12: “(d) The offeror shall require all service subcontractors (1) with proposed cost reimbursement or non-competitive fixed-price type subcontracts having a total potential value in excess of \$500,000 and (2) the cumulative value of all their service subcontracts under the proposed prime contract in excess of 10 percent of the prime contract's total potential value, provide as part of their proposals the information identified in (a) through (c) of this provision.”

Section L.13: “(2) Offerors, and proposed significant subcontractors (defined as any subcontractor that exceeds 15% of the proposed Representative Task Order (RTO) cost estimate), shall forward two (2) additional copies of their Cost Proposal, marked “NNG10299022R/NASA Proposal Evaluation Material”, to their cognizant Defense Contract Auditing Administration (DCAA) office. A copy of the proposal transmittal letter to DCAA shall be forwarded to the Contracting Officer for each cost proposal (prime and significant subcontractors) responding to this RFP.”

Section L.16: “For any subcontracts, exceeding 15% of the proposed Representative Task Order (RTO) cost estimate, the proposed significant subcontractor shall provide the same cost exhibits and supporting information that is requested from the Prime Offeror.”

Section L.17: “A proposed significant subcontractor for this procurement is defined as any proposed subcontractor that is estimated to meet/exceed an average annual cost/fee of \$500,000.00.”

Section M.6: “A proposed significant subcontractor for this procurement is defined as any proposed subcontractor that is estimated to meet/exceed an average annual cost/fee of \$500,000.00.”

Please clarify the appropriate definitions for major subcontractors, service subcontractors, and significant subcontractors.

Question 13 Response

Section L. 10 will be amended from “major subcontractor” to “significant subcontractor”.

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Section L. 12 refers to “Service Contract Act” employees.

As stated in Sections L. 10, 12, 13, 16, 17, and M.6 – the definition of a significant subcontractor is any subcontractor estimated to meet/exceed an average annual cost of \$500,000 or exceed 15% of the proposed Representative Task order estimate.

Section L. 12 shall be amended from “10 percent” to “15 percent”.

Question 14

RFP Section L.10 (a) states: “If a subcontracting arrangement is proposed, Offerors shall include specific detail in the following areas so that the Government can determine that the prime contractor making the offer will be performing the primary and vital requirements for the contract; address in Technical Acceptability.” Please specify which volume and section of the proposal to include the requested information. Also, please indicate if the requested information is excluded from the page limit.

Question 14 Response

Please see response to Question 6.

Question 15

The SF33 states the time for proposal submission as 1300 LT. The cover letter states: “Proposals submitted in response to this solicitation shall be due not later than June 30, 2011, 3:00 PM EST.” Please clarify the correct time for proposal submission. Also, if the time in the cover letter is correct, please clarify the reference to EST since daylight savings time is in effect.

Question 15 Response

The cover letter will be amended from “due not later than June 30, 2011, 3:00 PM EST” to “due not later than June 30, 2011, 1400 EASTERN STANDARD TIME”. The SF 33 will be amended from “1300 LT” to “1400 EASTERN STANDARD TIME”.

Question 16

RFP Section J.1: The title for Attachment C in the table in Section J.1 is inconsistent with the title on Attachment C. Please confirm that the title of Attachment C should be “Direct Labor Rates, Indirect Rates, and Fixed Fee Matrices” consistent with the fixed fee contract type for WFF NSOC.

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Question 16 Response

The title for Attachment C in the table in Section J.1 will be amended **from** Direct Labor Rates, Indirect Rates, and Maximum Available Award Fee Matrices **to** Direct Labor Rates, Indirect Rates, and Maximum Available Fixed Fee Matrices.

Question 17

RFP paragraph L.13 (b) (2) states “Volumes I, II, III, and IV shall be submitted in separate ringed (or similarly bound) binders. Diagrams, tables, artwork, and photographs may be reduced and, if necessary, run landscape or folded to eliminate oversize pages. Text in Diagrams, schedules, charts, tables, artwork, and photographs shall be no smaller than 10 point. Diagrams, tables, artwork, and photographs shall not be used to circumvent the text size limitations of the proposal.” If words are displayed on a computer screen shot or photograph and the size is less than 10 point, but the graphic is being used to convey an idea or concept rather than the words in the graphic, must the graphic still comply with the 10 point requirement?

Question 17 Response

Yes, the graphic must still comply with the 10 point requirement.

Question 18

RFP Section L.14 (c) (2) states:

“(2) Contract Administration

Furnish the information listed below:

- a. Cognizant Government audit agency with mailing address, email address, telephone number, and fax number.
- b. Cognizant Government inspection agency with mailing address, email address, telephone number, and fax number.
- c. Cognizant Government Administrative Contracting Officer by name with mailing address, email address, telephone number, and fax number.”

Please clarify the Government’s meaning of “inspection agency” in this RFP instruction.

Question 18 Response

The Solicitation will be amended to delete the text below (2) Contract Administration in the L.14 Offer Volume.

(2) Contract Administration

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Furnish the information listed below:

- a. Cognizant Government audit agency with mailing address, email address, telephone number, and fax number.
- b. Cognizant Government inspection agency with mailing address, email address, telephone number, and fax number.
- c. Cognizant Government Administrative Contracting Officer by name with mailing address, email address, telephone number, and fax number.

Question 19

Exhibit 2A in the NSOC RFP Cost Charts provides a breakout in quarters for Activities 1 and 3, while Activity 2 is broken into months. Exhibit 2 is broken into quarters for all three activities. Please clarify this apparent inconsistency.

Question 19 Response

Exhibit 2A, RTO 1, Activity 2 in the solicitation will be amended **from** month **to** quarter.

Question 20

RFP Section J.1 identifies Attachment L, IT Security Plan as due 30 Days After Contract Effective Date. RFP Section J, Attachment L cover sheet indicates the IT Security Plan for NASA Safety Office Contract as “To Be Proposed”. RFP Section J, Attachment E states: “Within 30 days after contract award, the Contractor shall develop and deliver an IT Security Management Plan to the Contracting Officer for approval.” Please confirm that the IT Security Plan and IT Security Management Plan are the same and is due 30 days after contract effective date.

Question 20 Response

Yes. There is only requirement for submission of an IT Security Management Plan.

Solicitation amended **FROM**

<u>Attachment</u>	<u>Description</u>	<u>Date</u>	<u>Pages</u>
A	Statement of Work	APR 2011	14
B	Program Management Plan	TBP	TBP
C	Direct Labor Rates, Indirect Rates, and Maximum Available Award Fee Matrices	TBP	TBP
D	Safety and Health Plan	TBP	TBP

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E	IT Security Applicable Documents	APR 2011	4
F	Position Qualifications	TBP	TBP
G	DD Form 254, Contract Security Classification Specification		
H	Personal Identity Verification (PIV) Card Issuance Procedures	APR 2011	5
I	Organizational Conflict of Interest Plan	TBP	TBP
J	Risk Management Plan	TBP	TBP
K	Financial Management Reporting	April 2011	3
L	IT Security Plan	Submitted 30 DATED	TBP
M	Contractor Proposed Enhancements	TBP	TBP

TO

<u>Attachment</u>	<u>Description</u>	<u>Date</u>	<u>Pages</u>
A	Statement of Work	APR 2011	14
B	Program Management Plan	TBP	TBP
C	Direct Labor Rates, Indirect Rates, and Maximum Available Award Fee Matrices	TBP	TBP
D	Safety and Health Plan	TBP	TBP
E	IT Security Applicable Documents	APR 2011	4
F	Position Qualifications	TBP	TBP
G	DD Form 254, Contract Security Classification Specification		
H	Personal Identity Verification (PIV) Card Issuance Procedures	APR 2011	5
I	Organizational Conflict of Interest Plan	TBP	TBP
J	Risk Management Plan	TBP	TBP
K	Financial Management Reporting	April 2011	3
L	IT Security Management Plan	Submitted 30 DATED	TBP
M	Contractor Proposed Enhancements	TBP	TBP

Attachment L. cover sheet amended **FROM**

Clause J.1 Attachment L
IT SECURITY PLAN
FOR
NASA SAFETY OFFICE CONTRACT
TO BE PROPOSED

TO

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Clause J.1 Attachment L
IT SECURITY **MANAGEMENT** PLAN
FOR
NASA SAFETY OFFICE CONTRACT
TO BE SUBMITTED 30 DATED

Attachment E is informational and requires no submission. Attachment E amended to delete
**“Within 30 days after contract award, the Contractor shall develop and deliver an
IT Security Management Plan to the Contracting Officer for approval.”**

Question 21

RTO

Does the government intend to award the RTO in its entirety?

Does the government intend to award any of the RTO Activities?

Question 21 Response

The RTO may not be initially awarded in its entirety but will be awarded in some part.
The Government does intend to award tasks similar to all RTO activities; however, the scope and timing of the task awards will depend upon programmatic requirements, range schedules, etc. during the period of performance of this contract.

Question 22

Section L.15 (Subfactor B) states “The Offeror shall provide a comprehensive Program Management Plan (PMP). The Offeror’s plan shall define the processes to be implemented to accommodate all IDIQ Task Orders throughout the contract effective ordering period and how these processes ensure minimum disruption to on-going operations commitments.” In the SOW, it states “the contractor shall develop and maintain a Program Management Plan (PMP) for tracking programs supported, range safety services customer requirements, services provided, actual labor costs, and material costs.”

Please clarify if these requirements are for different parts of the same plan or for different plans. To avoid misunderstanding, a list of all PMP contents would be helpful.

Question 22 Response

Solicitation will be amended **FROM**

L. 15 Mission Suitability Proposal Instructions, Subfactor B – Program Management - The Offeror shall provide a comprehensive Program Management Plan (PMP). The Offeror’s plan

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shall define the processes to be implemented to accommodate all IDIQ Task Orders throughout the contract effective ordering period and how these processes ensure minimum disruption to on-going operations commitments.

TO

Section L.15 (Subfactor B) states “The Offeror shall provide a comprehensive Program Management Plan (PMP). The Offeror’s plan shall define the processes to be implemented to accommodate all IDIQ Task Orders throughout the contract effective ordering period and how these processes to ensure **adequate support for operations commitments and ability to surge as needed**”

The Statement of Work states “the contractor shall develop and maintain a Program Management Plan (PMP) for tracking programs and missions supported, services provided, actual labor costs, and material costs.”

Question 23

RFP Section L.13 states that the proposal should address all sections of the SOW. Section 2 of the SOW is program management. Is it correct that all of Section 2 requirements should be addressed? Is the proper location for addressing these requirements in the PMP section or alternatively in sections where the RTO/TIP is addressed?

Question 23 Response

The SOW should be addressed as it applies to the RTO. The Program Management Plan is required as specified in L.15 Mission Suitability Proposal Instructions (B) Program Management. The proper location for addressing the requirements in Section 2 of the SOW will depend upon the offeror’s approach.

Question 24

Section F.2 states that the Program Management Plan is due 30 days after contract effective date. Other parts of the RFP (L.15) state the PMP is due as part of the proposal. Please clarify the due date of the PMP.

Question 24 Response

The solicitation will be amended **FROM**

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11	Program Management Plan	J.1, Attachment B and Attachment A – SOW section 2.0	30 Days After Contract Effective Date	IV	1 Copy
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TO

11	Program Management Plan	J.1, Attachment B and Attachment A – SOW section 2.0	As Required	IV	1 Copy
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Question 25

Past Performance

On page 103 (L17(b) paragraph 1) it states

"The Offeror shall instruct each of its references to return the questionnaire directly to the government in a sealed envelope. The questionnaire respondent shall be a representative from the technical customer and a responsible Contracting Officer with direct knowledge of your firm's performance."

Does the government require two questionnaires (one from a technical customer and one from a Contracting Officer) for each reference?

Alternatively, is one questionnaire sought which may be from either of the technical customer or the Contracting Officer?

Question 25 Response

Section L.17 Past Performance Volume (b) of the solicitation will be amended **FROM**

(b) *PRIOR CUSTOMER EVALUATIONS (PAST PERFORMANCE QUESTIONNAIRES)*

The offeror and any proposed significant subcontractor(s) [as defined in paragraph (a)] shall provide the questionnaires to each of the above references to establish a record of past performance. The Offeror shall instruct each of its references to return the questionnaire directly to the Government in a sealed envelope. The questionnaire respondent shall be a representative from the technical customer **and** responsible Contracting Officer with direct knowledge of your firm's performance. If possible, the Offeror and any proposed significant subcontractor(s) shall provide questionnaires to customers from NASA contracts, other Government contracts, and commercial contracts. For proposed significant subcontractor(s), references shall concern only

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work performed by the subcontractor's business entity that will perform the work under this contract, if awarded.

TO

(b) *PRIOR CUSTOMER EVALUATIONS (PAST PERFORMANCE QUESTIONNAIRES)*

The offeror and any proposed significant subcontractor(s) [as defined in paragraph (a)] shall provide the questionnaires to each of the above references to establish a record of past performance. The Offeror shall instruct each of its references to return the questionnaire directly to the Government in a sealed envelope. The questionnaire respondent shall be a representative from the technical customer or responsible Contracting Officer with direct knowledge of your firm's performance. If possible, the Offeror and any proposed significant subcontractor(s) shall provide questionnaires to customers from NASA contracts, other Government contracts, and commercial contracts. For proposed significant subcontractor(s), references shall concern only work performed by the subcontractor's business entity that will perform the work under this contract, if awarded.

The Government does not require two questionnaires (one from a technical customer and one from a Contracting Officer) for each reference; however, the offeror may submit both questionnaires (if available for the contractual vehicle) if the offeror desires to do so.